



Countertop Console Repackaging Instructions

RMA

5/20/20

Countertop Console Repackaging

- Option 1 - Off-The-Shelf Packaging
 - The Bevi countertop console can be returned in a generic overbox with adequate interior packaging:
 - Overbox must have dimensions $\geq 24'' \times 12'' \times 12''$ and should not exceed $30'' \times 18'' \times 18''$
 - An example of an acceptable box is [S-4243](#) from Uline
 - Bubble wrap, filler paper, or some similar material must be used to pack fully around the console unit and fill all empty volume within the overbox
 - The box should then be securely taped shut
- Option 2 - Bevi Packaging
 - The Bevi countertop console can be returned in its original machine packaging or packaging from a different Bevi console unit
 - The original machine packaging is Bevi part number 550-0024
 - This box is also orderable via Handshake (p/n 550-0024) and will ship as an empty box with custom interior packaging designed for the console unit.

Note: If returning a full countertop machine (console + carbonator), please refer to slide 5

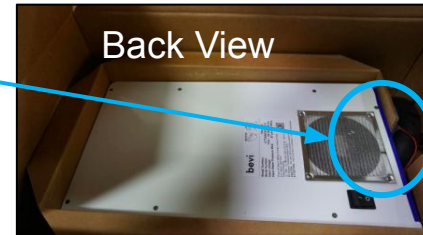
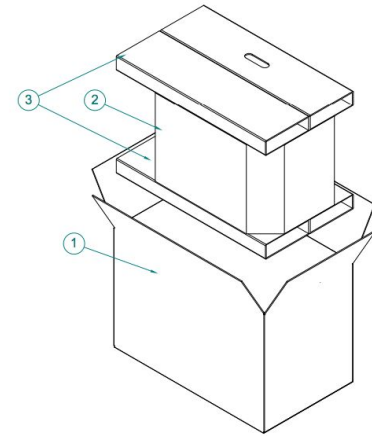
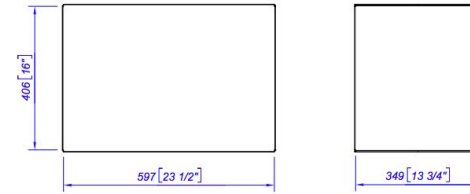
Option 1 - OTS Packaging

1. Use bubble wrap (or similar material) to line the interior base and sides of the box
2. Place the console kit on the bubble wrap liner with the screen facing up
3. Use bubble wrap (or similar material) to cover the front of the console unit, ensuring adequate coverage over the screen
4. Use additional bubble wrap as needed to fill any voids within the box pack
5. Tape the outer box shut



Option 2 - Bevi Packaging

1. Place 1x of the rectangular flat pack in the base of the box
2. Place the countertop unit on its back within the box and on top of the flat pack
3. Place the interior wrap-around packaging around the console unit.
 - a. Ensure the black insulated water lines and flavor lines are fed through the cutout in the interior packaging
4. Tape the drip tray assembly under the dispense area
5. Coil the excess flavor lines and ethernet cable within the dispense area
6. Place 1x of the rectangular flat pack on top of the packed console unit.
7. Tape the outer box shut



Full Countertop Machine Return (console + carbonator)

- 1) Ensure that the Bevi machine and carbonator are properly decommissioned
 - a) Refer to the guide from partners.bevi.co for complete [countertop decommission instructions](#)
- 2) Package the countertop console unit per instructions on pages 2-4
- 3) Package the carbonator per the [Carbonator Return Instructions guide](#)
- 4) Secure both boxes to a shipping pallet using straps and/or shrink wrap
- 5) Ship via LTL services



Questions?

Please reach out to support@bevi.co

